



## **U.S. Representative Rob Wittman**

Service Academy Nomination  
Application Packet  
Classes Entering 2014



Representative Rob Wittman  
ATTN: J. Schumacher, Academy Coordinator  
Post Office Box 494, Yorktown, VA 23090  
Questions should be directed to: (757) 874-6687

[www.house.gov/wittman](http://www.house.gov/wittman)



## **Office of Congressman Rob Wittman Service Academy Congressional Nomination Application Procedure**

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### **1. Application Form**

Complete, Sign, and Attach a photograph

### **2. Letters of Recommendation**

Ask your high school counselor or principal to provide a letter of recommendation as well as two other letters of recommendation from teachers, coaches, employers, or someone who knows you well. Have the individuals send the letter to you in a sealed envelope with their signature across the seal.

### **3. Transcript**

Ask your counselor or principal to provide you a copy of your school transcript. Make sure the transcript includes your course listings and grades through the end of your junior year, current Grade Point Average and class rank (if provided by your high school) and SAT/ACT scores (if provided by your high school). The official transcript should be returned to you in a sealed envelope with a signature across the seal. If your school will not provide transcripts directly to students, have the school mail the transcripts to the Yorktown District Office with a note reflecting this policy.

### **4. Standardized Test Results**

To have scores forwarded to our office directly from the testing center, please use the following SAT Code: 5740; ACT Code: 7724. Many transcripts include standardized test scores and if so, that will be sufficient. You do not need to send separate scores unless you have retested or updated your scores.

### **5. Essay**

On a separate sheet of paper, in approximately 300 words, state why you want to attend a U.S. Service Academy.

### **6. Deadline**

Completed application packets must be received by October 31, 2013. No Exceptions.

### **7. Mailing Address and Contact Information**

Representative Rob Wittman  
Attn: Academy Coordinator  
Post Office Box 494, Yorktown Virginia 23090  
(757) 874-6687

**Note to Applicant: It is the responsibility of each applicant to initiate a pre-candidate file at each Academy to which they are seeking a nomination.**



Office of Congressman Rob Wittman  
Service Academy Congressional Nomination Application

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**PERSONAL INFORMATION**

Please Return Completed Forms to:  
Office of Congressman Rob Wittman  
Attention: Joe Schumacher  
P.O. Box 494  
Yorktown, Virginia 23090

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**I. General**

Applicant's Legal Name: \_\_\_\_\_  
Last First Middle Jr., etc.

Home Address in the 1<sup>st</sup> District: \_\_\_\_\_  
Number and Street City Zip

Mailing Address (if different): \_\_\_\_\_  
Number and Street City State Zip

Telephone Number (Home): \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_

Academy/Academies of Interest (Please Rank in order from greatest to least interest)

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

**II. Family**

Father's Legal Name: \_\_\_\_\_ Living Deceased  
Last First Middle

Occupation: \_\_\_\_\_ Telephone Number (Work): \_\_\_\_\_

Mother's Legal Name: \_\_\_\_\_ Living Deceased  
Last First Middle

Occupation: \_\_\_\_\_ Telephone Number (Work): \_\_\_\_\_

Legal Guardian, if other than parent: \_\_\_\_\_  
Name Relationship

### III. High School Attended

Name: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

Address: \_\_\_\_\_  
Number and Street City State Zip

Counselor: \_\_\_\_\_ Counselor's Telephone Number: \_\_\_\_\_

If you have taken or are taking courses at a college or university, please list them:

Institution	Courses	Grade Received	Date of Attendance
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### IV. Activities and Awards

Please check and include the grade (9, 10, 11, 12) if you participated in the following activities and list below any other extracurricular activities (personal, religious, school, athletic, community, etc.) and academic or extracurricular honors or awards received in high school.

_____ Boy's State/Nation	_____ Girl's State/Nation	_____ Scout Leader
_____ Key Club	_____ National Honor Society	_____ Chorus/Band
_____ Junior ROTC Officer	_____ Student Government	_____ President of Class
_____ ROTC	_____ Language Club	_____ ROTC Officer

Other:

Activity	Grade (9, 10, 11, 12)	Hours Per Week	Office Held/Awards Received
_____			
_____			
_____			

### V. Required Standardized Testing

List the dates when you took or will take the following tests along with the respective scores

#### Scholastic Assessment Test (SAT)

Verbal	Math	Writing	Date
_____	_____	_____	_____

#### American College Testing (ACT)

English	Math	Composite	Date
_____	_____	_____	_____

\_\_\_\_\_ I have not taken the required test(s), but I plan to take them on the dates indicated:

SAT: \_\_\_\_\_ ACT: \_\_\_\_\_

## **VI. Nomination**

**I am also seeking a nomination through:**

Senator: \_\_\_\_\_ Senator: \_\_\_\_\_

Other: \_\_\_\_\_

**I have previously sought a nomination through (complete if applicable):**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Results: \_\_\_\_\_

## **VII. Signature**

I certify that I am a legal resident of the First Congressional District of Virginia.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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## Information Sheet on the U.S. Service Academies

### **Nomination Requirements:**

1. Must meet the basic requirements of the academies:
  - Be unmarried, not pregnant, and have no legal obligation for a child or other dependents.
  - Must be a United States citizen.
  - Must be at least 17 years old and not have reached your 23<sup>rd</sup> birthday.
2. Must be a legal resident of the First Congressional District. Military families or anyone with questions about their residency should call the Yorktown office at (757) 874-6687.
3. The applicant should write to their congressional offices at the end of their junior year of high school expressing his or her interest in attending a service academy.
4. Take the SAT or ACT as soon as possible. Have the scores sent directly to the Yorktown District Office. The First District SAT Code Number is 5740, ACT Code Number is 7724.
5. Additional required information:
  - Essay of 300 words or less entitled, “Why I want to attend a United States Service Academy.”
  - School transcript including your GPA and class rank.
  - A recent photograph. A tasteful snapshot is allowed.
  - College transcripts, if applicable.
  - Application.
  - Letter of recommendation limit of three.
  - Optional resume of your accomplishments and activities.
6. Copies of communication between academies and the applicant. This generally relates to athlete/coach correspondence. This does not influence the nominations, but keeps the applicants files current.
7. **It is the responsibility of each applicant to initiate a pre-candidate file at each Academy to which they are seeking a nomination.**